



HERITAGE
EVENTS

CITYLIFE WELLINGTON

CONFERENCE PACK



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WELCOME TO CITYLIFE WELLINGTON

ACCESS THE BEST OF CAPITAL CITY

Wellington prides itself on being not only the country's capital, but also its cultural capital – and there's no better place to soak up the atmosphere than CityLife Wellington, with hotel accommodation located right in the heart of the city. Situated on Lambton Quay, you'll find the best shopping, tourist attractions and cultural landmarks all within easy walking distance.

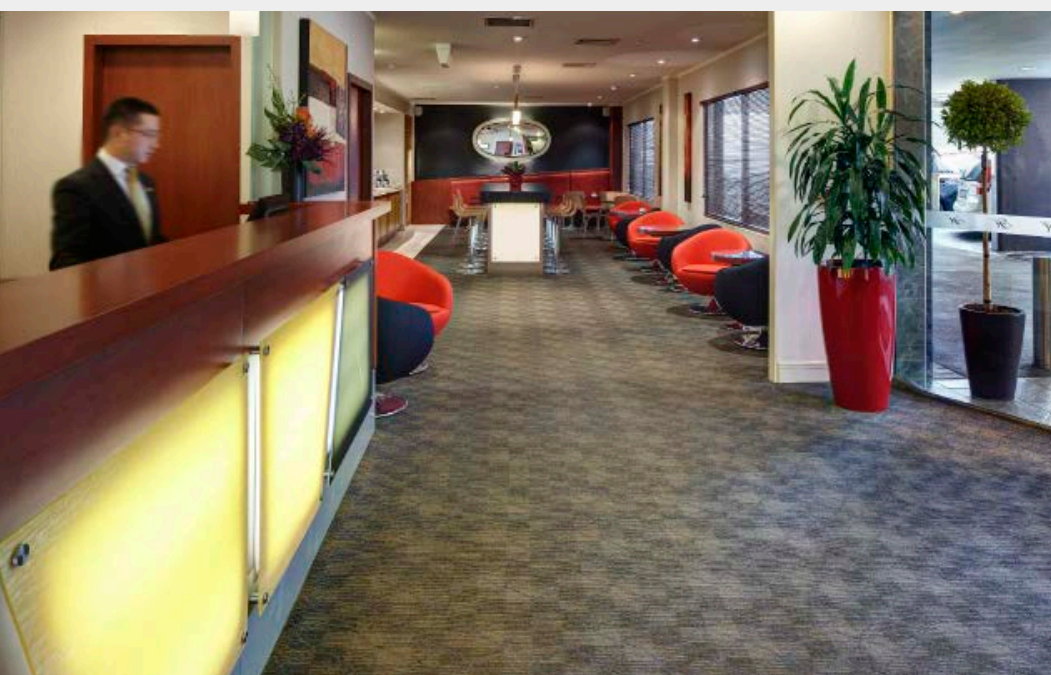
When you want a breather, the hotel offers plenty of ways to make the most of your downtime. Enjoy a hotel experience unlike other Wellington hotels.

Offering a range of one and two bedroom serviced apartments, Wellington and its key attractions are right at your doorstep. From romantic getaways to indulgent shopping weekends, family holidays to business meetings, we have the ideal suite to meet your needs. After an exciting day of sightseeing or business, you can now enjoy an even better night's sleep with extra comfy beds.



Oytun Cevik

HOTEL MANAGER,
CITYLIFE WELLINGTON



— MEET — OUR TEAM

MEET THE TEAM

Our Business Events team, led by Joy Tay, will book your event at CityLife Wellington and complete all the contracting and coordinating your requirements with you for your event.

Your Event Coordinator will help with menu selection, audio visual equipment needs and develop your event run-sheet.

During the course of the event your coordinator will ensure that the transition between each phase of your event runs with ease.

Food & Beverage Attendants will provide all your meals during your event's break outs. Your event's Food & Beverage Attendant will greet you in the morning,

reconfirm details for the day, provide you with the Health & Safety brief and be on hand throughout the course of your event. This team will also re-set your room during the breaks and are always on hand to help you with your event.



THE WELLINGTON REGION

Wellington, the capital city of New Zealand, has a CBD hemmed in by steep hill-sides which surround a stunning harbour, the hills and valleys dotted with Victorian villas in what the Lonely Planet described as “an almost San Franciscan manner”. More recently Wellington has become firmly established as the film capital of NZ, earning itself both the nickname

“Wellywood” and much praise from the industry big hitters and famous actors, who have been proud during filming to temporarily call Wellington home.

The CityLife Wellington, set in the CBD and only blocks from the waterfront, is ideally located to access restaurants, shops and businesses, and activities, both

around the waterfront and those arranged around the surrounding hills. Staying in this Wellington CBD hotel makes getting to the Interislander or Bluebridge Ferry - the link to the wonders of the South Island – a breeze, but it’s worth adding extra nights whatever the aim of your visit is, as there is a host of rewarding Wellington activities within easy reach of the hotel.



GETTING HERE

Wellington prides itself on being not only the country’s capital, but also its cultural capital – and there’s no better place to soak up the atmosphere than CityLife Wellington, with hotel accommodation located right in the heart of the city. Situated on Lambton Quay, you’ll find the best shopping, tourist attractions and cultural landmarks all within easy walking distance. Vehicle entrance is at 14 Gilmer Terrace while pedestrian access is from 300 Lambton Quay.

20 minutes to Wellington International Airport. (Up to 40 minutes during peak traffic)



CITYLIFE WELLINGTON

GUEST ACCOMMODATION

Whether you're seeking Wellington accommodation for work, rest or play, our spacious rooms offer you the comforts of home - with the added benefits of housekeeping and room service. Our Wellington hotel offers from Studio to One and Two bedroom suites to cater to all types of travellers.



ROOM FEATURES

- En-suite bathrooms
- Flatscreen televisions with SKY TV and DVD players
- Free unlimited WiFi*
- Executive writing desk
- Iron & ironing board
- Complimentary tea and coffee making facilities
- In-room safe
- Minibar
- Hairdryer
- Bathrobes
- Complimentary luxury toiletries

*Conditions apply.

SUITE FEATURES

- En-suite bathrooms
- Flatscreen televisions with SKY TV and DVD players
- Free unlimited Wi-Fi*
- Executive writing desk
- Iron & ironing board
- Complimentary tea and coffee making facilities
- In-room safe
- Hairdryer
- Bathrobes
- Complimentary luxury toiletries
- Separate bedroom (s)
- iPod docking station
- Open plan dining/living area
- Self-contained kitchen complete with dishwasher, cooking facilities, crockery and glassware
- Laundry facilities

CITYLIFE WELLINGTON

SERVICES AND FACILITIES



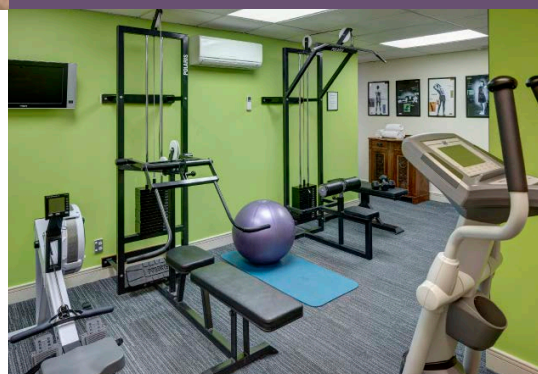
*Access the best
of Wellington,
then retreat and
relax.*



SERVICES AND FACILITIES

- Guest lounge & Bar
- Continental Breakfast
- Gymnasium
- Business centre
- 24 hour concierge
- Car Parking (Fees applies)
- Dry cleaning
- 24-hour room service
- Free unlimited WiFi*

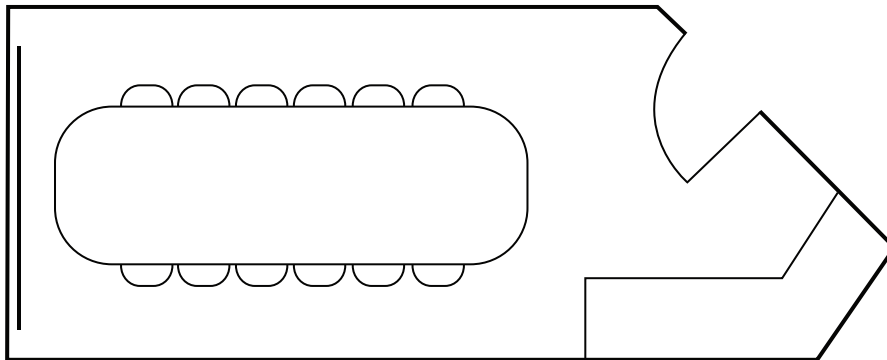
*Conditions apply



CITYLIFE WELLINGTON CAPACITY AND SITE MAP

CITYLIFE WELLINGTON CAPACITY CHART

	AREA SQM	THEATRE	BOARDROOM	CLASSROOM	U SHAPE	BANQUET	CABARET	COCKTAIL
EXECUTIVE BOARDROOM	18	-	10	-	-	-	-	-



BOARDROOM

FLOOR PLAN

For more information contact
conference@heritagehotels.co.nz

CITYLIFE WELLINGTON

CONFERENCE ROOM



Conference Room



THE CONFERENCE PACKAGES

BOARDROOM INFORMATION

The fully air conditioned boardroom is ideal for small meetings & conferences and can cater for tea breaks, light lunches and afternoon tea.

Some of its main features include:

- Wireless Internet
- Ideal for 8 -10 people (12 max)
- Data Projector/Screen (included in room hire)
- Flexible Catering Arrangements
- Ergonomically designed Boardroom chairs

Boardroom Hire	half day	\$200
	full day	\$300

White Board	\$25
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Flip Chart	\$25
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Additional Equipment can be provided, contact our reservations team for a full quote.

*All rates quoted include GST.

*Venue hire also includes, pads & pens, mints & ice water



WE CAN ASSIST WITH A TEAM BUILDING ACTIVITY

Price On Application

Minimum of 5 guests

Check with the CityLife Wellington Business Events Team about options they can recommend and book for your Business Event.



TEAM BONDING CONFERENCE ACTIVITIES

The number of possible team activities located in Wellington's CBD is growing every year and will suit a wide range of interests, ages and physical abilities.

Right next door to us, The Wellington Cable Car is a funicular railway in Wellington, between Lambton Quay, the main shopping street, and Kelburn, a suburb in the hills overlooking the central city, rising 120 m over a length of 612 m. The one-way trip takes approximately five minutes.

It is so easy to forget that Wellington is the political hub of New Zealand. Visiting the Beehive is something that everyone coming to the city is interested in. There is a range of different tours, including an introduction to Parliament, a highlights tour, a monthly art tour and even private tours.

Take your team to the Wellington Botanic Garden and enjoy 25ha of unique landscape, protected native forest, conifers, specialised plant collections, colourful floral displays, and views over Wellington city. The garden classified as a Garden of National Significance by the Royal New Zealand Institute of Horticulture is an Historic Places Trust Heritage Area. Free entry.

Who else has climbed Mount Victoria? However, with a little more time on your hands, why not go explore the whole Town Belt loop, right through to Newtown? The full route is 4.7 km and takes around 2 and a half hours. Tranquil picnic area featuring

panoramic vistas of the city, boats, airplanes & sunsets.

Taste your way around the city. Wellington is said to have more bars and restaurants per capita than New York City, and with rich farmland to the north and ocean's bounty to the south, those restaurants are spectacularly good. We're also known as the craft beer capital, and as for our coffee... it's legendary.

Oriental bay Beach which Wellington's most popular beach. The Southern Walkway begins at the northern end of Oriental Parade and can also be accessed from Grass Street. The beach is very safe so why not make it a popular venue for summer.



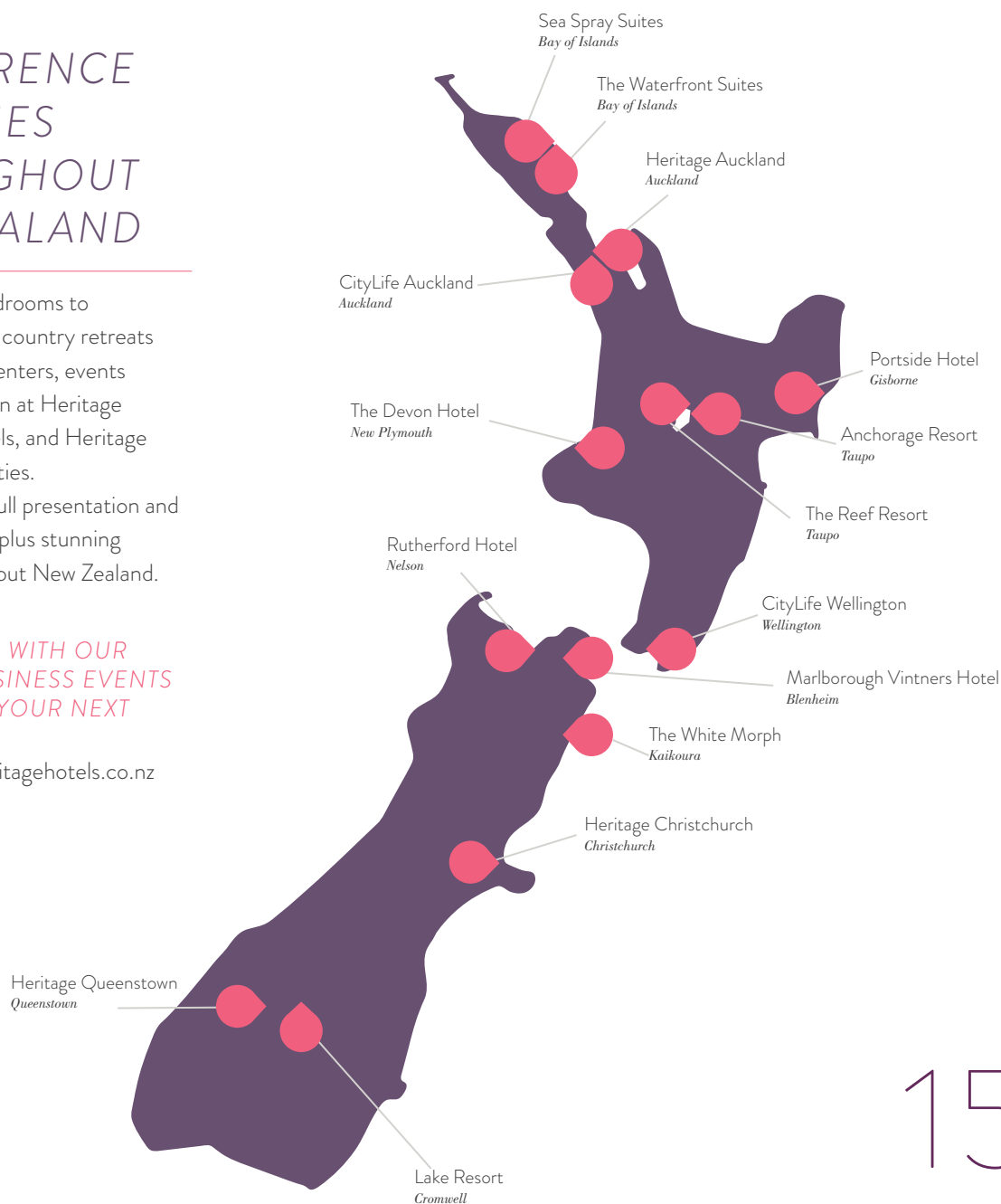
NEW ZEALAND'S BEST DESTINATIONS COVERED

CONFERENCE FACILITIES THROUGHOUT NEW ZEALAND

From stylish boardrooms to Penthouse suites, country retreats and conference centers, events to remember begin at Heritage and CityLife Hotels, and Heritage Collection properties. Modern venues, full presentation and catering services, plus stunning locations throughout New Zealand.

GET IN TOUCH WITH OUR
NATIONAL BUSINESS EVENTS
TEAM, ABOUT YOUR NEXT
EVENT.

Conference@heritagehotels.co.nz



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PROPERTIES